

Minutes  
ERM Division Annual Meeting  
ASEE 1998 Annual Conference — June 30, 1998  
12:30-2:00pm

Submitted by Eric P. Soulsby

1. Call to order and introductions

Mike Pavelich, Division Chair, called the meeting to order and had the members present introduce themselves.

2. Secretary/Treasurer Report

Mike Pavelich, acting on behalf of Virgil Cox who was unable to attend the meeting, distributed copies of the minutes of the 1997 Annual meeting. The report was accepted.

3. Nominating Committee Report

Mike Pavelich, reporting on behalf of Jim Demetry and the Nominating Committee, indicated the following new officers serving terms 1998-2000:

Secretary/Treasurer:	Eric Soulsby
Program Chair Elect:	Virgil Cox
Directors:	Susan Lord & John Chen

Each was bestowed with the ERM pin of distinction in recognition of their willingness to serve as members of the ERM Board.

4. Nominating Committee activity for 1998-99

Mike Pavelich indicated the following composition of the Nominating Committee: Chair (appointed) and Members (2 elected, one a current Board member). He indicated that Mary Besterfield-Sacre had been appointed as Chair. Karl Smith nominated Susan Lord to become a member and Larry Shuman nominated Ken Roby. Susan and Ken were approved unanimously.

5. Apprentice Faculty Grant

Beth Eschenbach reported that there were four winners this year: John Bell, Sara ???, Ken Kauffman, and Diane ????. Forty-one applications were received and a committee of four (Mary Besterfield-Sacre, John Chen, John Reis, and Jennifer Turns) reviewed the applications. John Chen will be the AFG chair for next year.

6. Executive Board Actions/Reports

(a) Awards revisited

Charlie Yokomoto reported on behalf of an ad-hoc awards committee. It was recommended to have a committee oversee the ERM awards, with the chair of each individual awards committee serving on this committee. Mike Pavelich indicated that the Board had approved: *"An ERM awards committee should be formed with a chair [appointed by the ERM Division Chair.] Membership would include chairs of the*

*committees for individual awards.”*

Larry Shuman asked whether the Helen Plants award should continue in its present format. This is the award given to the best non-traditional session. Apparently IEEE has indicated it no longer wishes to be involved with the award and therefore it now becomes an ERM award. No discussion took place beyond the raising of the issue. Mike Pavelich indicated a need for Helen Plants and Ben Dasher committee volunteers.

(b) Distinguished Service

Mike Pavelich indicated that the Chair and two past chairs make the decision on this award to be given out at the FIE awards banquet. Two recipients for FIE '98 are Alisha Waller and Billy Koen.

(c) ASEE/ERM Best Paper

Mike Pavelich led a discussion on the idea of a best paper among those forming the ERM program at the Annual Conference. Reviewers would nominate papers, etc. ASEE itself is awarding a best paper award and the Program Chair for each division has been asked to nominate 10% of the papers. The ASEE award will be overall and PIC awards rather than a division award. Mike Pavelich asked the members for thoughts on the idea of a best paper or best presentation; suggested folks give thought to a possible monetary award and/or multiple awards with the winner announced at the next meeting. Should ERM continue to give an award was the issue to which there seemed to be a consensus to do so. The notion of an award of \$200 to each of the top three nominations submitted to ASEE for the best paper award was approved.

(d) Workshop Teams

Mike Pavelich indicated that Ron Miller will be taking over this year as the administrator of faculty-given workshops on the fundamentals of teaching. Teams that had acted in this capacity over the past year included Barbara Olds & Mike Pavelich, R. Terry & John Harb, Dan Budny & Charlie Yokomoto, and Ron Miller & Beth Eschenbach. Mike Pavelich commented that the idea behind the workshops is to use ERM money to get into the schools to teach people about teaching. To summarize the discussion at the Board meeting, Mike Pavelich indicated that the Board supported the idea of doing workshops and that it had approved the use of funds for this activity.

(e) Web page

Mike Pavelich indicated that Dan Budny had offered to consolidate ERM web page activity at Purdue and that the Board had authorized funds to help him do it.

(f) FIE Fellows

Mike Pavelich commented on the use of funds for fellowships to get faculty to attend the FIE conference, similar to the use of the Sloan grant for FIE 97, and indicated that the Board had approved funds for this activity.

## 7. Conference reports

*ASEE 98:* Mike Pavelich congratulated Ron Miller on the '98 program. Ron Miller congratulated the session moderators for their efforts. Mike Pavelich asked for volunteers to help with the Distinguished Lecture by Tom Angelo.

*ASEE 99:* Mike Pavelich indicated that Beth Eschenbach took over as Program Chair for '99 after Mihir Das was unable to fulfill the role. Beth Eschenbach solicited ideas for next year and asked for input at the Breakfast of Champions.

*FIE 98:* Dan Moore commented that things were well underway for the Fall meeting in Phoenix.

## 8. New Business

Mike Pavelich asked the members: What do you want your Board to do for you? What can we put in next year's conference? What can be done for newer and older faculty? Discussion ensued with the following ideas coming out:

- sessions where teaching centers talk about what they are doing
- workshop on research methodology
- ERM mentors of new faculty
- lobby Deans to send faculty to the conference
- assessment instrument to see how old faculty are doing
- open mike discussion on the FE exam (?)
- session on the anatomy of a good instructor
- history/techniques of teaching/learning

#### 9. Announcements

Mike Pavelich indicated that ERM needs volunteers to work in various capacities as officers, committee members, reviewers, moderators, etc. Dan Budny announced that the 'bus' to the baseball game would be leaving at 6:00.

#### 10. Adjournment

Concluding the discussion on new business led to an adjournment unanimously received.

Submitted by Eric P. Soulsby